

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
HERITAGE HILLS METROPOLITAN DISTRICT (THE "DISTRICT")
HELD
JANUARY 13, 2021

A special meeting of the Board of Directors of the Heritage Hills Metropolitan District was held on January 13, 2020 as a videoconference via Microsoft Teams. The meeting was open to the public. online and telephone conference as follows in order to preserve the health, safety, and welfare of the public in light of the imminent threat caused by the COVID-19 pandemic and due to the state of emergency declared by Governor Polis, as amended and extended, corresponding executive orders and public health orders, as amended and extended, and CDC recommendations against gathering in large groups in order to mitigate the spread of the COVID-19 virus:

Via Online – Microsoft Teams:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_NjllNjE2OWUtOTFmYS00OTVjLWE2MzOtNDUxNjY0NWJjZDFh%40th_read.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d

Via Phone – 720-547-5281; Conference ID: 990 663 133#

The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Joyce Lew, President
Ann Hargett, Secretary/Treasurer
Brent Bailey, Assistant Secretary
Darron Tucker, Assistant Secretary
Christine Biernat, Director

Also in Attendance Were:

Denise Denslow and Nic Carlson; CliftonLarsonAllen LLP
Tamara Seaver; Icenogle Seaver Pogue, P.C.
Rangler Stuckey; BrightView
Rick Rome & Taylor Goertz; IMEG Corp.
J.C. Chambers, Matt Mundy; M.P.M. Recreation and Management

CALL TO ORDER

Ms. Denslow called the meeting to order at 5:32 p.m.

DISCLOSURE OF POTENTIAL

The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of

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CONFLICTS OF INTEREST

Directors to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with statute. Attorney Seaver noted that disclosures of potential conflicts of interest were filed with the Secretary of State for all directors, and no additional conflicts were disclosed at the meeting.

PUBLIC COMMENT

There was no public comment.

LANDSCAPING AND SNOW REMOVAL ITEMS

Updates:

Mr. Stuckey provided an update to the Board. Leaf removal will continue as snow melts. Winter watering is continuing according to the amount approved by the Board in December. Measures were taken to help mitigate freeze damage at the pool house. Holiday lights will be removed this week with selected lights remaining through January. BrightView will determine the scale of work needed regarding the electrical outage near the island on Heritage Hills Parkway.

Proposals:

Mr. Stuckey reviewed the proposal to remove holiday lights. Upon a motion duly made by Director Biernat, seconded by Director Tucker and, upon vote unanimously carried, the Board approved the BrightView proposal to remove holiday lights in an amount not to exceed \$13,806.66, pending Mr. Stuckey provides a detailed summary of hours for the work performed.

CONSENT AGENDA

Approval of Agenda:

Upon a motion duly made by Director Hargett, seconded by Director Lew and, upon vote unanimously carried, the Board approved the Agenda.

Approval of Minutes from December 10, 2020 Special Meeting:

Upon a motion duly made by Director Hargett, seconded by Director Lew and, upon vote unanimously carried, the Board approved the Minutes from the December 10, 2020 Special Meeting.

Approval of 2021 Annual Resolution:

Ms. Denslow and Attorney Seaver reviewed the 2021 Annual Resolution with the Board. Following discussion, the officers are to retain their current positions on the Board. Upon a motion duly made by Director Bailey, seconded by Director Lew and, upon vote unanimously carried, the Board approved the 2021 Annual Resolution, subject to the updates of paragraph 26 regarding the public custodian.

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FINANCIAL ITEMS

Review and Ratify Approval of Interim Claims:

Ms. Denslow reviewed the interim claims with the Board. Following discussion, upon a motion duly made by Director Hargett, seconded by Director Biernat and, upon vote unanimously carried, the Board ratified approval of the interim claims.

Review and Accept December 31, 2020 Cash Position Report:

Ms. Denslow reviewed the cash position report with the Board. Following discussion, upon a motion duly made by Director Lew, seconded by Director Hargett and, upon vote unanimously carried, the Board accepted the December 31, 2020 Cash Position Report.

Other: None.

MANAGER ITEMS

Introductions with Matt Mundy from M.P.M. Recreation

Mr. Mundy introduced himself to the Board. The contract between the District and M.P.M. Recreation will be provided for approval at the February Board meeting after both parties have reviewed it. Mr. Mundy requested copies of the pool rules and regulations. M.P.M. Recreation will begin pool operations in April to identify potential damage before opening for the 2021 season.

Discussion Regarding Clubhouse Reservations

Following discussion, the Board determined that Clubhouse reservations will continue to be suspended due to COVID-19.

Other: None.

ENGINEERING ITEMS

Pavement Assessment Overview:

Mr. Rome reviewed the tracking and rating system for the pavement assessment. IMEG will begin the assessment of asphalt after a contract revision.

Stormwater Management for Site Construction:

Mr. Goetz reviewed this with the Board, noting IMEG will start periodic inspections of the construction site areas for stormwater runoff management next week.

Traffic Calming Improvements – Heritage Hills Parkway:

Mr. Rome reviewed and presented options for pedestrian safety measures on

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Heritage Hills Parkway near the Clubhouse. The IMEG team will provide the Board with cost estimates for crosswalk enhancements and speed bumps at a later Board meeting.

LEGAL ITEMS

Consideration of the Intergovernmental Agreement between the District and the City of Lone Tree Regarding Financial Contribution Toward Milling and Overlay of Lincoln Avenue:

Attorney Seaver reviewed the intergovernmental agreement with the Board. The agreement has been sent to the City of Lone Tree for review and will be included on the February Agenda for the Board's approval.

Other: None.

DIRECTOR ITEMS

Other:

Ms. Denslow and Mr. Carlson provided an update to the Board regarding the fob audit. A letter will be sent to residents at the end of January. Residents will need to confirm their fobs before February 28, 2021 at which time fob access will be deactivated. An email will be sent to residents on March 1, 2021 so residents can test their fobs.

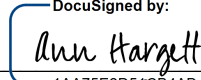
NEXT REGULAR MEETING

A quorum was confirmed for the next regular meeting on February 10, 2021 at 12:30 p.m.

ADJOURNMENT

There being no further business to come before the Board at this time, Ms. Denslow adjourned the meeting at 7:24 p.m.

Respectfully submitted,

By  Secretary for the Meeting
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Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	2/19/2021 4:38:16 PM
Certified Delivered	Security Checked	2/19/2021 4:48:02 PM
Signing Complete	Security Checked	2/19/2021 4:49:06 PM
Completed	Security Checked	2/19/2021 4:49:06 PM
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