

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
HERITAGE HILLS METROPOLITAN DISTRICT (THE “DISTRICT”)
HELD
APRIL 14, 2021

A special meeting of the Board of Directors of the Heritage Hills Metropolitan District (referred to hereafter as the “Board”) was convened on Wednesday, April 14, 2021, at 5:30 p.m. **Due to concerns regarding the spread of the Coronavirus (COVID-19) and the benefits to the control of the spread of the virus by limiting in-person contact, this District Board meeting was held via Zoom. The meeting was open to the public.**

ATTENDANCE

Directors In Attendance Were:

Joyce Lew, President
Ann Hargett, Secretary/Treasurer
Brent Bailey, Assistant Secretary
Darron Tucker, Assistant Secretary
Christine Biernat, Director

Also In Attendance Were:

Denise Denslow & Nic Carlson; CliftonLarsonAllen LLP (“CLA”)
Shannon Johnson; Icenogle Seaver Pogue, P.C.
Rick Rome; IMEG Corp.
Rangler Stuckey, BrightView Landscaping
Hannah Cleveringa, Kristy Jenkins, Kimberly Kurban, Becky Takenda-Tinker,
Doug Hinchey, Renee Murray, John Raycraft & Todd Harrington; Residents

CALL TO ORDER

The meeting was called to order at 5:32 p.m. by Ms. Denslow.

DECLARATION OF QUORUM / DIRECTOR QUALIFICATIONS / DISCLOSURE OF CONFLICTS

The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with statute. No additional conflicts were disclosed at the meeting.

PUBLIC COMMENT

Ms. Kristy Jenkins and Ms. Kimberly Kurban asked about the plans for tennis court use over the summer.

Mr. John Raycraft asked about the vendor removing pool furniture.

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ENGINEERING ITEMS

Road Condition Assessment Report: Mr. Rome provided an update to the Board regarding the road condition assessment report.

Heritage Hills Parkway / Star Hill Circle Intersection Improvements: Mr. Rome presented intersection improvements to the Board. Legal will begin drafting a contract with Three Brothers. Striping will be bid with the asphalt repaving program. Upon a motion duly made by Director Bailey, seconded by Director Hargett and, upon vote, unanimously carried, the Board approved the project subject to final authorization of placement and alignment by Directors Lew and Tucker in an amount not to exceed \$23,000. The project will be completed by Three Brothers and BrightView.

Heritage Hills Parkway Traffic Calming (Speed Study): Mr. Rome provided an update to the Board indicating the speed study has started. Two locations on Heritage Hills Parkway will be observed over the next two weeks. Traffic patterns will be presented at the May Board meeting.

2021 Road Improvements: Mr. Rome provided an update to the Board, noting that a progress report on 2021 Road Improvements will be provided at the May meeting.

LANDSCAPING AND SNOW REMOVAL ITEMS

Updates: Mr. Stuckey provided an update to the Board, noting that spring clean up has commenced, deep root fertilization has started, irrigation activation has begun and necessary repairs are being made.

Proposals, if any:

2021 Yearly Japanese Beetle Program: Mr. Stuckey reviewed this proposal with the Board. Upon a motion duly made by Director Bailey, seconded by Director Biernat and, upon vote, unanimously carried, the Board approved the 2021 Yearly Japanese Beetle Program.

CONSENT AGENDA

April 14, 2021 Agenda:

Minutes from March 10, 2021 Special Meeting and March 31, 2021 Special Meeting:

Ms. Denslow reviewed the consent agenda with the Board. Upon a motion duly made by Director Bailey, seconded by Director Biernat and, upon a vote, unanimously carried, the Board approved the minutes from the March 10, 2021 Special Meeting and March 31, 2021 Special Meeting.

FINANCIAL ITEMS

Interim Claims: Ms. Denslow reviewed the claims with the Board. Upon a motion duly made by Director Hargett, seconded by Director Bailey and, upon vote, unanimously carried, the Board approved the Interim Claims.

March 31, 2021 Cash Position Report: Ms. Denslow reviewed the Cash Position Report with the Board. Upon a motion duly made by Director Hargett,

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seconded by Director Biernat and, upon vote, unanimously carried, the Board accepted the March 31, 2021 Cash Position Report.

Other: None.

MANAGER ITEMS

Update on Fob Project: Mr. Carlson provided an update on the fob project to the Board and stated that the fobs will be deactivated on April 15th and an email will be sent to the community.

Fence Consulting Services Proposal to Replace Privacy Fence: Mr. Carlson provided an update to the Board. Upon a motion duly made by Director Bailey, seconded by Director Hargett and, upon vote, unanimously carried, the Board approved the Fence Consulting Services Proposal to replace the privacy fence with A Plus Fencing and Exposed Post in the amount of \$24,610.

Updated Tennis Court and Pool Signs: Mr. Carlson will work with Director Hargett to revise the current signs and replace the old signs before the pool opens.

Recurring Music Class in Overlook Park: Following discussion, no action was taken.

Gate Hours of Operation: Following discussion, the Board directed CLA to work with Director Tucker to solicit bids for alternatives to gates.

Other: None.

LEGAL ITEMS

Legislative Update HB21-1025: Ms. Johnson provided an update to the Board regarding new open meeting regulations.

Contract with Linda Schley for the Use of District Facilities for the Purpose of Tennis Lessons: Ms. Johnson reviewed the contract with the Board. The Board discussed the scope of the contract. Action was deferred to the May meeting.

Amended and Restated Pool Rules and Regulations: The Board discussed updated rules and regulations for the pool. Upon a motion duly made by Director Biernat, seconded by Director Lew and, upon vote, unanimously carried, the Board approved the Amended and Restated Pool Rules and Regulations, with revision.

Other: None.

DIRECTOR ITEMS

Resident Request for Graduation Signs: Director Lew reviewed the resident request for graduation signs in the community. Ms. Johnson reviewed

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regulations regarding signs and parages. The Board agreed to defer action, awaiting legal recommendation.

Other: None.

NEXT REGULAR
MEETING

A quorum was confirmed for the next regular meeting on May 12, 2021 at 12:30 p.m.

ADJOURNMENT

There being no further business to come before the Board at this time, the meeting was adjourned at 8:00 p.m.

Respectfully submitted,

DocuSigned by:

Ann Hargett

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Secretary for the Meeting

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