

MINUTES OF SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
HERITAGE HILLS METROPOLITAN DISTRICT
NOVEMBER 12, 2020

A special meeting of the Board of Directors of the Heritage Hills Metropolitan District was held on November 12, 2020 as a videoconference via Zoom via online and telephone conference as follows in order to preserve the health, safety, and welfare of the public in light of the imminent threat caused by the COVID-19 pandemic and due to the state of emergency declared by Governor Polis, as amended and extended, corresponding executive orders and public health orders, as amended and extended, and CDC recommendations against gathering in large groups in order to mitigate the spread of the COVID-19 virus: Via Online – Zoom:

<https://us02web.zoom.us/j/81548845857?pwd=QkhuV0tpN1F2K2JLdUFZWEJKMDFPQT09>

Dial In: 1-312-626-6799 Meeting ID: 815 4884 5857 Passcode: 018970

The meeting was open to the public.

Attendance

In attendance were the following Directors:

Joyce Lew
Ann Hargett
Brent Bailey
Darron Tucker
Christine Biernat

Also in attendance were:

Denise Denslow, Nic Carlson, Natalie Herschberg, Christine Harwell & Gigi Pangindian; CliftonLarsonAllen LLP (“CLA”) Rangler Stuckey; BrightView Landscape Services Tamara Seaver; Icenogle Seaver Pogue, P.C.

Call to Order

The meeting was called to order at 12:30 p.m.

Declaration of
Quorum/Director
Qualifications/
Disclosures of
Conflicts

The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board and to the Secretary of State. It was noted that Board Member Darron Tucker also serves on the Board of the Heritage Hills Homeowners Association, Inc.

Public Comments

None.

Landscaping Items

Updates

Mr. Stuckey reviewed the landscaping updates with the Board.

Proposals

Following discussion, upon a motion duly made by Director Bailey, seconded by Director Biernat and, upon vote unanimously carried, the Board approved BrightView to design three vignettes for the hillside by the clubhouse, the entrance to the community, and one segment where the rock meets the sidewalk in an amount not to exceed of \$5,000.

Consent Agenda

Approval of Agenda

Approval of Minutes from October 5, 2020 Special Meeting and October 8, 2020 Regular Meeting

Review and Ratify Approval of Interim Checks

Following review, upon a motion duly made by Director Lew, seconded by Director Hargett and, upon vote unanimously carried, the Board approved the Consent Agenda.

Financial Items

Review and Accept September 30, 2020 Financial Statements

Ms. Harwell reviewed the September 30, 2020 Financial Statements. Upon a motion duly made by Director Lew, seconded by Director Bailey and, upon vote unanimously carried, the Board accepted the September 30, 2020 Financial Statements.

Discuss 2021 Draft Budget

Ms. Harwell reviewed the 2021 Draft Budget and answered questions from the Board.

Review and Consider Approval of Engagement Letter with Wipfli LLP for 2020 Audit Services

Following review, upon a motion duly made by Director Bailey seconded by Director Tucker and, upon vote unanimously carried, the Board approved the Engagement Letter with Wipfli LLP for 2020 Audit Services subject to review and comment by Legal Counsel.

Other

Following discussions, upon a motion duly made by Director Lew, seconded by Director Hargett and, upon vote unanimously carried, the Board approved a one-time donation to the City of Lone Tree in the amount of \$25,000 to be disbursed this year.

Manager Items

Review and Consider Proposals for District Engineering Services

Ms. Denslow reviewed the proposals for District Engineering Services. Upon a motion duly made by Director Tucker, seconded by Director Bailey and, upon vote

unanimously carried, the Board selected IMEG and delegated authority to the District Manager and Legal Counsel to prepare and execute the final contract.

Update on Pool Vendor Proposals

Ms. Denslow reviewed the proposals from pool vendors. Upon a motion duly made by Director Biernat, seconded by Director Lew and, upon vote unanimously carried, the Board selected M.P.M. Recreation Management for 2020 Pool Management Services, and delegated authority to Legal Counsel to prepare a contract for the same.

Update on Brick Fencing Warranty Information

No update was provided. No action taken.

Discussion regarding Clubhouse Reservations

No update was provided. No action taken.

Other - None.

Legal Items

Other – None.

Director Items

Other – None.

Next Meeting

The Board confirmed a quorum for the next regularly scheduled Board meeting on December 10, 2020 at 12:30 p.m.

Adjournment

Upon a motion duly made by Director Lew, seconded by Director Biernat and, upon vote unanimously carried, the Board adjourned the meeting at 2:36 p.m.

Respectfully submitted,

DocuSigned by:

Ann Hargrett

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Secretary for the Meeting

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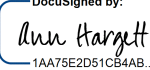
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