

MINUTES OF REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
HERITAGE HILLS METROPOLITAN DISTRICT  
MARCH 12, 2020

A regular meeting of the Board of Directors of the Heritage Hills Metropolitan District was held on March 12, 2020 at 12:30 p.m. at the Heritage Hills Clubhouse, 9201 S. Heritage Hills Parkway, Lone Tree, Colorado 80124. The meeting was open to the public.

Attendance

In attendance were the following Directors:

Joyce Lew  
Ann Hargett  
Darron Tucker  
Brent Bailey  
Christine Biernat

Also in attendance were:

Geol Scheirman; CliftonLarsonAllen LLP (“CLA”)  
Shannon Johnson; Icenogle Seaver Pogue (“ISP”)  
Rangler Stuckey; BrightView Landscape Services, Inc. (“BrightView”)

Call to Order

The meeting was called to order at 12:33 p.m.

Declaration of  
Quorum/Director  
Qualifications/  
Disclosures of  
Conflicts

The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board and to the Secretary of State. It was noted that Board Member Darron Tucker also serves on the Board of the Heritage Hills Homeowners Association, Inc.

Landscape Items

A. Updates

Mr. Stuckey reviewed the landscape report with the Board.

Following review, upon a motion duly made by Director Hargett, seconded by Director Bailey and, upon vote, unanimously carried, the Board approved work order proposals from BrightView, in the total not-to-exceed aggregate amount of \$8,124 for playground chip installation and tree removal and replacement.

Public Comments

Mr. Brett Smith inquired about trees to be removed across from the clubhouse pool and requested additional ice removal be provided near the stop sign at East Heritage Hills Parkway and South Star Hill Circle.

Approval of  
Consent Agenda

- A. Approval of Agenda  
B. Approval of Minutes from February 13, 2020  
C. Contract for Pool Boiler Replacement with Air Conditioning Associates, Inc.

Following review, upon a motion duly made by Director Lew, seconded by Director Hargett and, upon vote, unanimously carried, the Board approved the consent agenda, as presented.

Financial Items

A. Review and Ratify Interim Claims

This item was tabled for discussion at the April meeting.

B. Review and Accept January 31, 2020 Cash Position Report

This item was tabled for discussion at the April meeting.

Manager Items

A. Pool Updates

Mr. Scheirman provided an update on the boiler replacement timeline to the Board. Discussion ensued regarding the key fob deactivation/reactivation process.

B. Review and Consider Approval of Pool Management Services Contract with Elite Aquatics, LLC

Following review, upon a motion duly made by Director Biernat, seconded by Director Tucker and, upon vote, unanimously carried, the Board approved the Pool Management Services Contract with Elite Aquatics, LLC in the amount of \$124,000.

C. Review and Consider Approval of Signage Proposal from Executive Coatings & Contracting

This item was tabled until more information can be provided.

D. Update on Community Ambassador

The Board is in favor of moving forward with final pricing and an agreement for Community Ambassador Services with BrightView Landscape Services, Inc. The Board requested the agreement be extended to August 10, 2020.

E. Other

Discussion ensued regarding health concerns within the community, due to the Coronavirus.

Following discussion, upon a motion duly made by Director Bailey, seconded by Director Tucker and, upon vote, unanimously carried, the Board approved suspending all Clubhouse reservations until further notice.

Legal Items

A. Other

Ms. Johnson informed the Board that the 2020 regular election would be cancelled in accordance with Section 1-13.5-513(1), C.R.S. as there were not more candidates than offices to be filled.

Director Items

A. Other

None.

Next Meeting

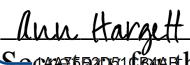
The Board confirmed a quorum for the next Board meeting on April 16, 2020 and requested that CLA change the location from the Heritage Hills Clubhouse to CLA's conference call line with all participation to be telephonic due to COVID-19 pandemic public health and safety concerns. The Board also requested that a special landscaping meeting be scheduled for April 9, 2020 at 12:30 p.m.

Meeting Dismissal

The Board adjourned the meeting at 2:40 p.m.

Respectfully submitted,

DocuSigned by:

  
Secretary for the Meeting