

MINUTES OF SPECIAL MEETING  
OF THE BOARD OF DIRECTORS OF THE  
HERITAGE HILLS METROPOLITAN DISTRICT  
JUNE 11, 2020

A special meeting of the Board of Directors of the Heritage Hills Metropolitan District was held on June 11, 2020 at 12:30 p.m. via online – ZOOM Meeting. The meeting was open to the public.

Attendance

In attendance were the following Directors:

Joyce Lew  
Ann Hargett  
Darron Tucker  
Brent Bailey  
Christine Biernat

Also in attendance were:

Geol Scheirman, Denise Denslow & Christine Harwell; CliftonLarsonAllen LLP (“CLA”)  
Tamara Seaver; Icenogle Seaver Pogue (“ISP”)  
Rangler Stuckey; BrightView Landscape Services, Inc. (“BrightView”)  
Rocky Carns & Trent Marshall; JR Engineering  
David Sandoval; Resident  
Kimberly Laydon; Resident

Call to Order

The meeting was called to order at 12:31 p.m.

Public Comments

Ms. Layden inquired as to who is responsible for repairing and/or replacing the perimeter fencing for homes along the east side of the community.

Mr. Sandoval informed the Board of his concern that the fencing on Hillside has been forgotten and has become a safety hazard.

Landscape Items

A. Updates

Mr. Stuckey presented the landscape update to the Board, noting storm damage throughout the community.

B. Proposals

Mr. Stuckey presented a tree proposal to the Board. No action was taken at this time.

C. Other

Mr. Carns presented the proposal for street evaluation, repairs and scheduling to the Board. The Board requested Mr. Carns to prepare a 5-year plan for street repairs.

Approval of  
Consent Agenda

- A. Approval of Agenda  
B. Approval of Minutes from May 4, 2020

Following review, upon a motion duly made by Director Hargett, seconded by

Director Biernat and, upon vote, unanimously carried, the Board approved the consent agenda, subject to amending the agenda to place “public comments” first.

Financial Items

A. Review and Ratify Approval of Interim Claims

Ms. Harwell presented the interim claims to the Board.

Following review, upon a motion duly made by Director Bailey, seconded by Director Biernat and, upon vote, unanimously carried, the Board ratified approval of the interim claims, in the amount of \$257,160.77.

B. Review and Accept May 31, 2020 Cash Position Report

Ms. Harwell presented the May 31, 2020 Cash Position Report to the Board.

Following review, upon a motion duly made by Director Lew, seconded by Director Bailey and, upon vote, unanimously carried, the Board accepted the May 31, 2020 Cash Position Report.

B. Review and Consider Approval of 2019 Audit

Ms. Harwell presented the 2019 Audit to the Board.

Following review, upon a motion duly made by Director Hargett, seconded by Director Bailey and, upon vote, unanimously carried, the Board approved the 2019 Audit, subject to a clean opinion from the Auditor.

Manager Items

A. Pool Updates

Mr. Scheirman provided an update regarding pool matters to the Board.

Discussion ensued, including a request to have less furniture out to allow for social distancing between guests. Additionally, the Board inquired as to having residents with pool reservations bring printed confirmations with them to confirm time-slots.

B. Discussion regarding Street Sweeping

Mr. Scheirman provided an update to the Board regarding street sweeping within the community. CLA conferred with Director Tucker regarding concerns of glass from the recycling provider being left in the streets. No additional concerns were mentioned at this time.

C. Discussion regarding Gate Replacement

Discussion ensued regarding gate replacement versus gate repair. The Board also requested that replacement parts be ordered in advance to have in storage. CLA will look into gate companies for proposals.

C. Review and Consider Approval of Community Ambassador Proposal from Covenant Community Services, Inc.

Mr. Scheirman discussed the Community Ambassador proposal with the Board.

Following discussion, upon a motion duly made by Director Tucker, seconded by Director Bailey and, upon vote, unanimously carried, the Board approved the position for 7 days a week, totaling 30 hours. Legal counsel was directed to draft a formal agreement.

E. Other

Discussion ensued regarding tennis courts and misuse of District facilities.

Following discussion, upon a motion duly made by Director Tucker, seconded by Director Hargett and, upon vote, unanimously carried, the Board approved turning off fobs for residents misusing the facilities in accordance with District rules and regulations pending confirmation of such additional actions related thereto as deemed necessary by legal counsel.

Legal Items

A. Other

None.

Director Items

A. Discussion regarding "Food Truck Fridays"

Discussion ensued regarding "Food Truck Fridays." The Board confirmed their prior commitment to food trucks being allowed onsite every other week. Board will continue to review.

B. Other

The Board discussed a memorial plaque being added to one of the community benches.

Following discussion, upon a motion duly made by Director Lew, seconded by Director Bailey and, upon vote, unanimously carried, the Board approved.

Next Meeting

The Board confirmed a quorum for the July 9, 2020 regularly scheduled board meeting at 12:30 p.m.

Meeting Dismissal

The Board adjourned the meeting at 2:15 p.m.

Respectfully submitted,

DocuSigned by:  
  
Secretary for the Meeting

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