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MINUTES OF REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
HERITAGE HILLS METROPOLITAN DISTRICT  
JANUARY 9, 2020

A regular meeting of the Board of Directors of the Heritage Hills Metropolitan District was held on January 9, 2020 at 12:30 p.m. at the Heritage Hills Clubhouse, 9201 S. Heritage Hills Parkway, Lone Tree, Colorado 80124. The meeting was open to the public.

Attendance

In attendance were the following Directors:

Joyce Lew  
Ann Hargett  
Darron Tucker  
Brent Bailey  
Christine Biernat

Also in attendance were:

Geol Scheirman and Stephanie Net; CliftonLarsonAllen LLP (“CLA”)  
Tamara Seaver; Icenogle Seaver Pogue (“ISP”)  
Rangler Stuckey; BrightView Landscape Services, Inc. (“BrightView”)

Call to Order

The meeting was called to order at 12:34 p.m.

Declaration of  
Quorum/Director  
Qualifications/  
Disclosures of  
Conflicts

The Board discussed the requirement pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board and to the Secretary of State. It was noted that Board Member Darron Tucker also serves on the Board of the Heritage Hills Homeowners Association, Inc.

Public Comments

None.

Landscape Items

A. Update

Mr. Stuckey reviewed the maintenance report with the Board. The Board discussed the timing of the removal of holiday lights and agreed to leave a few trees in the entrance lit up.

Following review, upon a motion duly made by Director Bailey, seconded by Director Hargett and upon vote, unanimously carried, the Board approved Watering odd lot trees in the amount not to exceed of \$6300.

Following review, upon a motion duly made by Director Biernat, seconded by Director Hargett and upon vote, unanimously carried, the Board approved the removal of the dead pine tree on Yosemite entrance in the amount not to exceed of \$1500.

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Following review, upon a motion duly made by Director Biernat, seconded by Director Hargett and upon vote, unanimously carried, the Board approved the deep root winter watering in the amount not to exceed of \$4000.

Discussion ensued regarding the scope for the sidewalk and landscape project. CLA will handle the publication for the bid as required by statute.

Approval of  
Consent Agenda

- A. Approval of Agenda
- B. Approval of Minutes from December 12, 2019
- C. Approval of 2020 Annual Resolution

Following review, upon a motion duly made by Director Hargett, seconded by Director Biernat and upon vote, unanimously carried, the Board approved the consent agenda subject to revision to the meeting minutes.

Financial Items

- A. Review and Ratify Interim Checks

Following review, upon a motion duly made by Director Lew, seconded by Director Bailey and upon vote, unanimously carried, the Board ratified approval of the interim checks, represented by 2 ACH payments in the amount \$9,573.62.

- B. Review and Accept November 30, 2019 Financial Statements

Following review, upon a motion duly made by Director Hargett, seconded by Director Biernat and upon vote, unanimously carried, the Board accepted the November 30, 2019 Financial Statements pending final approval by Director Hargett.

Manager Items

- A. Update on Pool

The Board discussed pool vendor options. Following review, upon a motion duly made by Director Bailey, seconded by Director Hargett and upon vote, unanimously carried, the Board selected Elite Aquatics for 2020 pool management services.

- B. Tennis Court Reservations

Discussion ensued and the Board deferred this item.

- C. Stormwater Support Service

Following review, upon a motion duly made by Director Hargett, seconded by Director Biernat and upon vote, unanimously carried, the Board approved the IMEG proposal subject to confirmation the MS4 report is include in scope of services and final legal review.

- D. Approval of Asphalt Proposal

Following discussion, upon a motion duly made by Director Biernat, seconded by Director Hargett and upon vote, unanimously carried, the Board approved the Asphalt proposal in the amount of \$12,375.

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E. Other

Mr. Scheirman noted the new playground equipment will be inspected on January 28<sup>th</sup>.

Legal Items None.

Director Items A. Other

The Board discussed the need to replace some pool equipment. Following discussion, upon a motion duly made by Director Bailey, seconded by Director Hargett and upon vote, unanimously carried, the Board authorized Director Lew to purchase new pool furniture in the amount not to exceed \$10,000.

Next Meeting The Board confirmed a quorum for the next Board meeting on February 13, 2020.

Meeting Dismissal The Board adjourned the meeting.

Respectfully submitted,

  
Secretary for the Meeting