

MINUTES OF SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
HERITAGE HILLS METROPOLITAN DISTRICT
APRIL 16, 2020

A special meeting of the Board of Directors of the Heritage Hills Metropolitan District was held on April 16, 2020 at 12:30 p.m. via online - GoToMeeting. The meeting was open to the public.

Attendance

In attendance were the following Directors:

Joyce Lew
Darron Tucker
Brent Bailey
Christine Biernat

Also in attendance were:

Geol Scheirman & Denise Denslow; CliftonLarsonAllen LLP (“CLA”)
Tamara Seaver; Icenogle Seaver Pogue (“ISP”)
Rangler Stuckey; BrightView Landscape Services, Inc. (“BrightView”)

Call to Order

The meeting was called to order at 12:35 p.m. The absence of Director Hargett was noted and excused.

Declaration of
Quorum/Director
Qualifications/
Disclosures of
Conflicts

The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board and to the Secretary of State. It was noted that Board Member Darron Tucker also serves on the Board of the Heritage Hills Homeowners Association, Inc.

Landscape Items

A. Updates

Mr. Stuckey reviewed the landscape report with the Board. Discussion ensued regarding the removal of crosswalk and playground signage. A landscape walk will be schedule for late May or early June. Discussion regarding the community ambassador position will be revisited at the next Board meeting, when further clarification on position details can be provided.

B. Proposals

Following review, upon a motion duly made by Director Bailey, seconded by Director Biernat and, upon vote, unanimously carried, the Board approved work order proposals from BrightView, in the total not-to-exceed aggregate amount of \$25,836 for flower installation and \$40,735.94 for the Lincoln entrance construction project.

Discussion ensued regarding the rock proposal; no action was taken at this time.

Public Comments

No public present.

Approval of
Consent Agenda

- A. Approval of Agenda
B. Approval of Minutes from March 12, 2020

Following review, upon a motion duly made by Director Lew, seconded by Director Biernat and, upon vote, unanimously carried, the Board approved the consent agenda.

Financial Items

A. Review and Ratify Interim Claims

Mr. Scheirman reviewed the interim claims with the Board.

Following review, upon a motion duly made by Director Lew, seconded by Director Biernat and, upon vote, unanimously carried, the Board ratified approval of the interim claims.

B. Review and Accept February 29, 2020 Cash Position Report

Mr. Scheirman reviewed the February 29, 2020 Cash Position Report with the Board.

Following review, upon a motion duly made by Director Lew, seconded by Director Biernat and, upon vote, unanimously carried, the Board accepted the February 29, 2020 Cash Position Report.

Manager Items

A. Pool Updates

Mr. Scheirman provided an update on the boiler replacement timeline to the Board, noting installation is on schedule. Discussion ensued regarding possible cancellation of upcoming Clubhouse rentals, due to COVID health precautions. No action was taken at this time. This item will be discussed further at the May Board meeting.

B. Review and Consider Approval of Scope and Price for Executive Coatings & Contracting on District Contract Form

Following review, upon a motion duly made by Director Lew, seconded by Director Bailey and, upon vote, unanimously carried, the Board approved the Executive Coatings & Contracting proposal, pending verification of preservation of decals and final legal review.

C. Review and Consider Approval of Waste Receptacles Scope and Price from Belson Outdoors on District Contract Form

Following review, upon a motion duly made by Director Lew, seconded by Director Biernat and, upon vote, unanimously carried, the Board approved the Belson Outdoors proposal, pending final legal review. BrightView will assist with set up and installation.

D. Review and Consider Approval of Street Sweeping Scope and Price, on District Contract Form

Following review, upon a motion duly made by Director Bailey, seconded by Director Biernat and, upon vote, unanimously carried, the Board approved the 5280 proposal in the amount of \$3,700, subject to occurring in the first week of May, inclusion of parking lots and pending final legal review.

E. Review and Ratify Approval of Clubhouse Patio Furniture Scope and Price form Leisure Creations on District Contract Form

Following review, upon a motion duly made by Director Bailey, seconded by Director Biernat and, upon vote, unanimously carried, the Board ratified approval of the Leisure Creations proposal.

F. Update on Community Ambassador

This item was discussed above, during “Landscape Updates.”

G. Other

Discussion ensued regarding damage to roads within the community, due to trash removal services. Ms. Denslow has been in contact with the city and will provide an update at the next Board meeting.

Legal Items

A. Other

Discussion ensued regarding rule changes required by the District, for the city. The city has confirmed implementing the requested changes. No further update at this time.

Director Items

A. Other

The Board discussed having a street survey conducted to discuss patching versus repair options for the District’s streets. Repairs are expected to be completed this year, while mil and overlay will be completed next year. Discussion also ensued regarding concrete repairs at the overlook pool, in addition to curb repairs throughout the community.

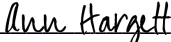
Next Meeting

The Board requested that the May 14, 2020 regularly scheduled Board meeting be rescheduled for May 4, 2020 at 9:00 a.m. The Board also requested the location be changed from the Heritage Hills Clubhouse to an online GoToMeeting, with all participation to be virtual due to COVID-19 pandemic public health and safety concerns.

Meeting Dismissal

The Board adjourned the meeting at 2:15 p.m.

Respectfully submitted,

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Secretary for the Meeting