
MINUTES OF REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
HERITAGE HILLS METROPOLITAN DISTRICT
DECEMBER 12, 2019

A regular meeting of the Board of Directors of the Heritage Hills Metropolitan District was held on December 12, 2019 at 12:30 p.m. at the Heritage Hills Clubhouse, 9201 S. Heritage Hills Parkway, Lone Tree, Colorado 80124. The meeting was open to the public.

Attendance

In attendance were the following Directors:

Joyce Lew
Ann Hargett
Darron Tucker
Brent Bailey
Christine Biernat

Also in attendance were:

Denise Denslow, Geol Scheirman and Cristen VanNiekerk; CliftonLarsonAllen LLP (“CLA”)
Tamara Seaver; Icenogle Seaver Pogue (“ISP”)
Rangler Stuckey; BrightView Landscape Services, Inc. (“BrightView”)

Call to Order

The meeting was called to order at 12:35 p.m.

Declaration of
Quorum/Director
Qualifications/
Disclosures of
Conflicts

The Board discussed the requirement pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board and to the Secretary of State. It was noted that Board Member Darron Tucker also serves on the Board of the Heritage Hills Homeowners Association, Inc.

Public Comments

None.

Landscape Items

A. Update

Mr. Stuckey reviewed the maintenance report with the Board and discussed plan of action for snow removal with the upcoming storm.

Approval of
Consent Agenda

A. Approval of Agenda

Following review, upon a motion duly made by Director Biernat, seconded by Director Bailey and upon vote, unanimously carried, the Board approved the agenda for December 12, 2019.

B. Approval of Minutes from November 14, 2019

Following review, upon a motion duly made by Director Biernat, seconded by Director Bailey and upon vote, unanimously carried, the Board approved the minutes

from November 14, 2019.

C. Approval of 2020 P & L Schedule and Workers Compensation and Employer's Liability Declaration

Following review, upon a motion duly made by Director Biernat, seconded by Director Bailey and upon vote, unanimously carried, the Board approved the 2020 P & L Schedule and Workers Compensation and Employer's Liability Declaration.

Financial Items

A. Review and Ratify Interim Checks

Following review, upon a motion duly made by Director Biernat, seconded by Director Bailey and upon vote, unanimously carried, the Board ratified approval of the interim checks, represented by check numbers 1586 through 1596 and 4 ACH payments in the amount \$94,570.06.

B. Review and Accept October 31, 2019 Financial Statements

Following review, upon a motion duly made by Director Hargett, seconded by Director Biernat and upon vote, unanimously carried, the Board accepted the October 31, 2019 Financial Statements.

Manager Items

A. Update on Pool

Mr. Scheirman noted the termination letter was emailed and sent via certified mail. Two of the vendors will be available to interview after today's Board meeting.

B. Tennis Court Reservations

The Board discussed request for proposals and selection process.

C. Update on Playground Installation

Mr. Scheirman noted the playground is nearly completed.

D. Stormwater Support Service

Ms. Denslow presented option for stormwater support through City of Lone Tree and will finalize proposal and approve at next meeting.

E. Approval of Asphalt Proposal

Following discussion, upon a motion duly made by Director Lew, seconded by Director Hargett and upon vote, unanimously carried, the Board approved the Asphalt proposal in the amount of \$12,375.

Legal Items

A. Review and Consider Approval of 2019 Audit Engagement Letters

Following discussion, upon a motion duly made by Director Biernat, seconded by Director Tucker and upon vote, unanimously carried, the Board approved the engagement of Stratagem in the amount of \$3,500.

Director Items

A. Discuss Sidewalk

The Board discussed the plan of action for the sidewalk. Updated areas in scope and planter. CLA will have publication and scope prepared for January.

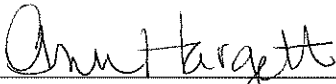
Next Meeting

The Board confirmed a quorum for the next Board meeting on January 9, 2020.

Meeting Dismissal

The Board adjourned the meeting.

Respectfully submitted,



Secretary for the Meeting