
MINUTES OF A SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
HERITAGE HILLS METROPOLITAN DISTRICT
HELD
MAY 10, 2018

A regular meeting of the Board of Directors of the Heritage Hills Metropolitan District was held on May 10, 2018 at 4:00 p.m. at the Heritage Hills Clubhouse, 9201 Heritage Hills Parkway, Lone Tree, Colorado 80124. The meeting was open to the public.

Attendance

In attendance were the following Directors:

Joyce Lew
Darron Tucker
Brent Bailey
Ann Hargett

Also in attendance were:

Denise Denslow, Geol Scheirman; CliftonLarsonAllen LLP (“CLA”)
Tamara Seaver; Icenogle Seaver Pogue
Rocky Carns – JR Engineering
Karl Bruce – Resident
Bob Orban - Resident
Richard Johanson - Resident

Call to Order

The meeting was called to order at 4:01p.m.

Declaration of
Quorum/Director
Qualifications/
Disclosures of
Conflicts

The Board discussed the requirement pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board and to the Secretary of State. It was noted that Board Member Darron Tucker also serves on the Board of the Heritage Hills Homeowners Association, Inc.

Public Comments

Karl Bruce, Board President for the Heritage Hills HOA, requested to be provided with the legal stipulation for the signage responsibility. Mr. Bruce informed the Board that the HOA would not be enforcing covenants on District property.

Vendor Presentations

Rocky Carns with JR Engineering presented 2018 maintenance schedule to the Board. At this time all surfaces have been finished. Board reviewed proposal and requested more details on the follow up invoices to determine what is still pending.

Approval of
Consent Agenda

A. Approval of Agenda with changes to Oath of Office to be moved to the end of agenda.

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- B. Approval of Minutes from April 11, 2018 as presented.
 - C. Review and Ratify Design by Sundown for tennis court edging proposal totals \$1,904.55.
 - D. Review and Ratify Design by Sundown for rock/mulch refresh proposal totals \$2,135.00.

Following discussion, upon a motion duly made by Director Lew, seconded by Director Bailey and upon vote, unanimously carried, the Board approved the amended consent agenda, minutes and the two proposals for Designs by Sundown.

Landscape Items

- A. Spring clean-up update

The Board discussed the current condition of the landscaping. Discussed areas where dead bushes had not been properly disposed of.

- B. Playground wall proposal

The Board reviewed proposal for the playground wall demo and reinstated and tabled decision at this time.

Manager
Items

- A. Traffic Study update

Management is waiting on final proposals and will present at June meeting.

- B. Entry System Upgrade update

Mr. Scheirman discussed proposals for an upgraded gate system. Management to work with Doors West and manufacturer to set up time for the Board to have a presentation for functionality of system.

- C. Survey Question

Ms. Denslow presented she is working with City of Lone Tree to draft questions regarding safety. Board discussed that the District could partner with HOA to use their questionnaire system to distribute information.

- D. Yosemite Entrance Median Proposal Update

Mr. Scheirman is still waiting on updated proposals for median area. Discussion took place regarding the other dying trees in the area and the proximity of the pines to one another.

Financial
Items

A. Review and Approve March 31st 2018 Financial Statements

Following review, upon a motion duly made by Director Lew, seconded by Director Bailey and, upon vote, unanimously carried, the Board accepted March 31st, 2018 Financial Statement.

B. Schedule of Cash Position

Following review, upon a motion duly made by Director Lew, seconded by Director Bailey and, upon vote, unanimously carried, the Board accepted the Schedule of Cash Position.

B. Ratify Interim Checks – Represented by Check Numbers 1326 through 1341 and one ACH payment, totaling \$77,931.59

Following review, upon a motion duly made by Director Bailey, seconded by Director Lew and, upon vote, unanimously carried, the Board ratified approval of the interim checks, represented by check numbers #1326 through #1341 and one ACH payment in the amount \$77,931.59.

Director
Oath of Office

A. Oath of Office

Joyce Lew and Ann Hargett were elected as Directors with terms ending 2022. Each took their Oath of Office and executed the Oath of Office forms.

B. Slate of Officers

Joyce Lew – President
Ann Hargett – Secretary
Brent Bailey – Assistant Secretary
Darron Tucker – Assistant Secretary

Next Meeting

A. Confirm Quorum for Next Regular Board Meeting

The next Regular Board meeting will be held on June 14, 2018 at 12:30 p.m.

Adjournment

The meeting adjourned at 5:17 p.m.

Respectfully submitted,


Secretary for the Meeting